



HR PRE SCREEN APPLICATION

email: jobs@CCSCollaborative.com • 513.281.6100 x 1006

APPLICANT INFORMATION

Full Name: Date:
Last First M.I.

Address:
Street Address Apartment/Unit #

City State ZIP Code

Phone: Email:

Date Available: Desired Salary:

Position Applied for:

Are you a citizen of the United States? YES NO

If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for CCSC? YES NO

If yes, when?

Have you ever been convicted of a felony? YES NO

If yes, explain:

EDUCATION

High School:	<input type="text"/>	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Date Attended:	<input type="text"/>	Diploma:	<input type="text"/>	
College:	<input type="text"/>	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Date Attended:	<input type="text"/>	Diploma:	<input type="text"/>	
Other:	<input type="text"/>	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Date Attended:	<input type="text"/>	Diploma:	<input type="text"/>	

CERTIFICATIONS/SCHOOL EXPERIENCE

Do you have the required certification or license for the desired position? YES NO N/A

License #

If not, are you able to obtain the proper certification or license? YES NO N/A

Do you have previous experience working in a school setting? YES NO

ADDITIONAL QUESTIONS

What makes you a great choice for this position?

What motivates you at work?

How would your last coworkers and boss describe you?

Have you been convicted of a felony or misdemeanor that may prevent you from working in a school?

YES

NO

NOT SURE

If your answer is yes or not sure, please explain the offense below.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date