



Dohn Community High School

608 East McMillan Street, Cincinnati, Ohio 45206

T: 513-281-6100

F: 513-281-6103

Dohnschool.org

info@dohnschool

WELCOME

Our Mission Statement

Dohn Community High School is a small, personalized, non-traditional school, committed to serving educationally at-risk students in a safe, orderly environment by developing the basic academic, career, and social skills needed to pursue options following graduation.

Welcome, and thank you for volunteering at Dohn Community High School! As a volunteer, you become part of a devoted team that takes pride in providing our students with compassion, dedication, and top-of-the-line education. **Volunteers are the cornerstone of our school**, giving hundreds of hours each month in support of our mission to secure brighter futures for our students.

Volunteering is a great way to learn new skills, serve your community and meet new people. Through the generous gift of your time, talent, and personal interests, you supplement the work of Dohn staff members by offering your life wisdom and knowledge. This sharing represents a substantial gift to our students.

This packet includes all the information you need to get started volunteering with us. Please fill out all required information and return to our Volunteer Coordinator, Roshundra Dennard, as soon as possible.



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Dear New Volunteer,

On behalf of Dohn Community High School, we thank you for your part in our journey. We understand that your time is valuable and we sincerely appreciate your commitment. **Your involvement means a lot to our staff, and to the students whose lives you are helping to change for the better.** Our students can be under significant stress and in need of patient, caring support. Your role goes a long way toward helping students stay motivated and engaged with their studies. Your support ensures Dohn Community High School's continued success and enriches the life experience of each student with whom you engage.

As a volunteer, you are an incredible asset to our community. Your willingness to share your gifts of caring, time, and knowledge is commendable. **For your kind generosity, we are truly grateful.**

Thank you for joining us in helping our students become better prepared to engage fully with an ever-changing world. It is through the help of supporters, like you, that we continue this mission of educating our at-risk students to graduation and post-secondary success. We are excited to have you as part of the team and look forward to working with you closely. **Please let us know, every step of the way, what you need to do this work of meaningful volunteering.**

Sincerely,

Ramone Davenport, Director



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Dohn Community High School Pledge of Confidentiality

This is to certify that I, _____, an employee, student, volunteer or Board member of Dohn Community High School, understand that any information (written, verbal or other form) obtained during the performance of my duties must remain confidential. This includes all information about students, families, employees and other associate organizations, as well as any other information otherwise marked or known to be confidential.

I understand that any unauthorized release or carelessness in the handling of this confidential information is considered a breach of the duty to maintain confidentiality.

I understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal and/or possible liability in any legal action arising from such breach.

Signature of Employee/Student/Volunteer

Date

Signature of Staff Witness



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Volunteer Information

Name: _____

Mailing Address: _____

Email: _____

Phone Number Home: _____ Cell: _____

Work: _____ Other: _____

This form will give us a better idea of your skills and interest

Areas of interest: Check all that apply

English 9		Biology		Reading	
English 10		Chemistry		Writing	
English 11		Consumer Science		Portfolio	
English 12		Physical Science		Economics	
Algebra 1		U.S. History		World History	
Algebra 2		American Government		Geography	
Geometry		African American Studies		Mentor	
Clerical		Data Entry		Other	



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Important Contact Information

Volunteer Coordinator

Roshundra Dennard

rdennard@dohnschool.org

513 212-0648

Head of Security

William Gaither

wgiather@dohnschool.org

513 278-7811

SECURITY AT YOUR LOCATION			
Name	Location	Name	Location
Michael Holmes	Fitness Academy	Ryan Simmons	Fitness Academy
Nigel Madaris	Fitness Academy	Demarco Dawkins	North Campus
Derek Reid	East Campus	Adrian Moultrie	Main Campus
Etonio Haugabook	Main Campus	Kierre Greenwood	South Campus

If you have questions, please contact Ms. Dennard. If you need, assistance with a student, inform the security officer at your location.



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Important Contact Information

Dean of Students-Main Campus

Mark Ferguson

mferguson@dohnschool.org

513 281-6100 ext. 1031

Dean of Students-Fitness Academy

Maurice Riep

mriep@dohnschool.org

513 281-6100 ext. 1014

Development Coordinator

Aureal Williams

awilliams@dohnschool.org

513 281-6100 ext. 1056

Director

Ramone Davenport

rdavenport@dohnschool.org

513 281-6100 ext. 1002



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Background Check

All employee's and volunteers must have a BCI and FBI background check done before working at Dohn Community High School.

Local locations where you can complete these background checks:

Hamilton County Justice Center

1000 Sycamore Street Cincinnati, Ohio 45202

513-946-6230 press 9 or 513-946-6600 press 5

Available 24/7 to get the background check.

7 AM-3 PM go to the window next to Room 100.

After 3 PM or on the weekend, go to room 101.

There is a staff information desk in the lobby of the building, and that person can direct you to rooms 100 or 101.

The fee is \$32 for BCI and \$34 for FBI, for a total of **\$66.00. Cash only.**

There is metered parking on the street.

University of Cincinnati Department of Safety

Edwards Center, 51 Corry Blvd #3, Cincinnati, OH 45221

513-556-4925 or 513-556-4900

Available M-F 8AM-4PM

The fee is \$32 for BCI and \$34 for FBI, for a total of **\$66.00. Cash only.**

Arrive before 4 PM; parking is free for the first 30 minutes.

After you have completed your background check; please bring your receipt to Roshundra Dennard at 608 East McMillan Street Cincinnati, Ohio 45206.